#### **Continuity of Education Plan**

School District	Wyomissing Area School District
Superintendent	Robert Scoboria
Address	630 Evans Avenue Wyomissing PA 19610
Website	wyoarea.org

#### Goal of Plan

The Wyomissing Area School District (WASD) is committed to maintaining a safe environment for students, parents, and the community. The goal of this plan is to outline the educational practices that could potentially occur during this prolonged school closure due to the Coronavirus pandemic. It is important that students have the opportunity to maintain and develop skills while away from the customary school environment.

#### Overview of Plan

According to PDE guidelines, education can continue through planned instruction (new concepts and skills aligned to grade level standards are taught) and/or enrichment or review (informal activities to reinforce or extend prior learning).

Wyomissing Area School District will be using a combination of these methods of instruction according to the grade level of the students. During the initial phase occurring between March 16 and March 27, all grade levels will focus on enrichment and review learning opportunities. Beginning on March 30, 2020 and extending through the school closure period, all grade levels K-12 will incorporate more planned instruction to enable students opportunities to continue to grow skills and competency of grade level content standards.

The educational opportunities allow students to engage in educational activities and lessons in a non-traditional manner outside of the physical school building. Teachers plan educational activities and lessons prior to delivery, as they would in a traditional classroom environment. The delivery of the educational activities and lessons is not bound by the time restrictions of a typical school day. Students may complete assigned educational activities and lessons throughout the day as they are able. Teacher support is available via email, phone, Class Dojo, or Schoology between the hours of 10:00 a.m. to 12:00 p.m and again between 1:00 and 3:00 p.m. The structure of the delivery of the educational activities and lessons varies by grade level.

In the WASD, the elementary grade level (K-4) education activities and lessons take place online using a combination of planned instruction using a variety of platforms as well as engagement and enrichment activities. At the secondary grade level (5-12), students will participate in engagement and enrichment activities as well as planned instructional activities

delivered virtually through the Schoology Learning Management System, utilizing a variety of educational resources, dependent upon the content area. Prolonged separation from the physical school building will follow a weekly schedule of Monday through Friday designated as instructional days for students, with the exception of the Spring Break holidays of April 9 and April 10, 2020.

# **Expectations for Teaching and Learning**

The coursework should not take more than 1-3 hours per day for elementary students depending on the grade and developmental level of the students. Secondary coursework should not take more than 3-4 hours per day.

### Communication Tools and Strategies

Each building in the school district will determine their primary tool to deliver communication with students and to deliver instruction. Administration and faculty members are currently using Zoom to disseminate Professional Learning opportunities, hold faculty meetings, and communicate across grade level and departments.

WebEx Teams will be the vehicle used to provide, at a minimum, weekly face-to-face communication sessions between students and teachers. The teachers were trained on this platform during the week of March 30 and it will be implemented with students beginning the week of April 6, 2020. All WASD teachers will utilize WebEx as a platform to support face-to-face interactions between students and teachers.

The elementary school continues to utilize Class Dojo as the primary communication tool between teachers and students. The remaining two buildings will use Schoology as the primary Learning Management System. The school district will continue to disseminate weekly mass email communication using the School Messenger platform. Weekly email messages will also be sent by each school to the respective parents and families.

#### Access (Devices, Platforms, Handouts)

During the initial phase of school closure, March 16-March 27, 2020, Wyomissing Area students were provided online enrichment and review options as well as the opportunity to pick-up K-8 grade level packets during the lunch distribution hours at three respective locations. During the week of March 24, and continuing through early-to-mid April, students have been invited to pick-up devices at the schools during the lunch distribution timeframes.

WHEC Grades K,1,2 Devices that were originally configured to be shared in a 2:1 setting have been reset to 1:1 devices. Families in need of devices have signed up and we continue to deploy. Information has been disseminated to the community related to opportunities to access free or low-cost internet connectivity. Support for families is being provided via dedicated email account shared with IT staff. Teacher support continues with our normal ticket system.

WHEC Grades 3,4 Students have 1:1 devices configured for each individual student. Families in need of devices have signed up and we continue to deploy. Information has been disseminated to the community related to opportunities to access free or low-cost internet connectivity. Teacher support continues with our normal ticket system.

WREC Grades 5,6 Students have 1:1 devices configured for each individual student. Families in need of devices have signed up and we continue to deploy. Information has been disseminated to the community related to opportunities to access free or low-cost internet connectivity. Teacher support continues with our normal ticket system.

JSH Grades 7-12 - Students have access to the 1:1 ipad devices that had been distributed at the beginning of the 2019-2020 school year. Information has been disseminated to the community related to opportunities to access free or low-cost internet connectivity. Teacher support continues with our normal ticket system.

Support contact is available at One2One@wyoarea.org.

#### Staff General Expectations

K-4: Teachers are expected to send messages to families on a daily basis using the Class Dojo application. Teachers should be available between the hours of 10:00 AM and 12:00 PM and 1:00 and 3:00 PM daily to answer email messages and correspond with families and students. One WebEx face-to-face session should be held each week. Teachers will post 3-5 assignments weekly from the Discovery Education Experience and IXL platforms. Additional instructional resources will be used to supplement instruction which includes, but are not limited to Study Island, EPIC, RAZ Kids, and Reading A-Z applications.

Grades 5-6: Teachers should be available between the hours of 10:00 AM and 12:00 PM and 1:00 and 3:00 PM daily to answer email messages and correspond with families and students. One WebEx face-to-face session should be held each week. Teachers will provide audio/visual lessons through the Schoology platform at a minimum of three lessons per week. Math teachers will use GoMath online resources (Online textbooks, tutorial videos for extra help), etc. These are already used a great deal in the regular classroom, so they provide a seamless carry-over into the virtual learning environment.

Grades 7-12: Teachers should be available between the hours of 10:00 AM and 12:00 PM and 1:00 and 3:00 PM daily to answer email messages and correspond with families and students. One WebEx face-to-face session should be held each week. Teachers will be expected to post three to five learning experiences per week on Schoology. Some of these learning experiences will use audio and visual capabilities through Schoology. Additional instructional resources will be used to supplement instruction which include, but are not limited to Study Island, Albert i.o, and IXL.

#### Student Expectations

Grades K-4: Students are expected to connect online with your class/teacher, as requested. Students should complete Student Independent Work in all assigned content areas and read independently and journal daily. Take some time to play outside, play board games, connect with friends virtually!

Grades 5 and 6: West Reading Elementary Center will follow a schedule that includes ELA/Music/Library on Monday; Math/Music on Tuesday; Science/Innovations on Wednesday; SS/Art on Thursday; Writing/Math/Guidance on Friday. Assignments will be due the week following the day they are assigned. Students are expected to log in once a day (at least) and over the course of the week working towards completion of the specific subject area assignments by the following week. The only exception is math which has two assignment touchpoints - Tuesday and Friday with the idea being that this more closely matches the sequential nature of math instruction. Students could work ahead and submit assignments earlier as they'll be posted but not due until the following week.

Grades 7-12: Students are expected to check email and Schoology daily. Assignments will be due based on teacher discretion. Students should complete Student Independent Work in all assigned content areas as assigned. It is expected that students participate in the weekly WebEx Teams face-to-face interactions facilitated by the content teachers and log-on to the Schoology asynchronous lessons posted by the teachers. Students should take some time to engage in physical activity, play board games, and connect with friends virtually!

# Attendance / Accountability

Student attendance for a Virtual Learning Day will be verified by the completion of assignments and the Log-In report generated by the Schoology Platform for grades 5-12. The attendance for grades K-4 will be monitored through completion of assignments.

#### Good Faith Efforts for Access and Equity for All Students

The Wyomissing Area School District is making a good faith effort by providing virtual instruction to all of our students. Each child will be provided a device, if needed. Device pick-up stations began on March 25 and March 26 at the West Reading Elementary Center and extended into the next week for students at the Wyomissing Hills Elementary Center. Opportunities for weekend pick-up were offered on Saturday, March 28. Information has been disseminated to the community related to opportunities to access free or low-cost internet connectivity.

## **Special Education Supports**

Students with special education eligibility will be provided with some, if not all, of their specially designed instruction and related services. Services and supports will be determined appropriate and reasonable on an individualized basis and will be communicated, in writing, to parents/guardians through a Prior Written Notice/Notice of Recommended Educational Placement. The methods for delivery of supports and services will vary, but may include, direct 1:1 live instruction, small group live instruction, parent training, consultative related services, video recorded direct instruction lessons, remediation and practice activities and supplemental learning materials and assignments.

Parents/guardians with questions or concerns can contact their child's special education case manager, building principal and/or the director of special education.

#### EL Supports

EL teachers will maintain continuity of services for students as deemed appropriate for a student's English Language Development. In addition, general education teachers of ELs will continue to provide appropriate modifications, instruction and translation support in collaboration with EL teachers.

EL teachers will continue to use the resources that were previously available to students (Rosetta Stone, HMH-System 44 & Read 180, Study Island, National Geographic) in addition to new resources adopted by the district for virtual learning (Discovery Education and IXL Platforms).

The district will continue to utilize TransPerfect Translation services to communicate with families.

#### Gifted Education

Students with gifted education eligibility will be provided with some, if not all, of their enrichment and acceleration as outlined in their gifted individualized education plans. Gifted education case managers will communicate directly with students, and their parents/guardians, to ensure specially designed instruction is delivered through a virtual platform allowing for continued progress toward their annual goals. Consultative services to support general education teachers in the development of appropriate assignments for general education curriculum coursework will also be provided. Additionally, students will be provided with 1:1 and/or small group instruction to support their completion of independent study projects.

Parents/guardians with questions or concerns can contact their child's gifted education case manager, building principal and/or the director of special education.

#### Building/Grade Level Contacts

#### WHEC (Grades K-4)

Mrs. Kate Bobst, Principal kbobst@wyoarea.org

Dr. Robert Kucharczuk, Assistant Principal <a href="mailto:rkucharczuk@wyoarea.org">rkucharczuk@wyoarea.org</a>

## WREC (Grades 5-6)

Dr. Corbett Babb, Principal <a href="mailto:cbabb@wyoarea.org">cbabb@wyoarea.org</a>

#### JSHS (Grades 7-12)

Dr. Corey Jones, Principal cjones@wyoarea.org

Mr. Matthew Redcasy, Assistant Principal mredcay@wyoarea.org

Mrs. Ginger Johnson, Assistant Principal gjohnson@wyoarea.org

### **District Office**

Mr. Robert Scoboria, Superintendent <a href="mailto:rscoboria@wyoarea.org">rscoboria@wyoarea.org</a>

Dr. Melissa Woodard, Assistant Superintendent <a href="mwoodard@wyoarea.org">mwoodard@wyoarea.org</a>

Mrs. Jessica Lengle, Director of Special Education <u>ilengle@wyoarea.org</u>

Mr. Scott Arnst, Director of Information Technology <a href="mailto:sarnst@wyoarea.org">sarnst@wyoarea.org</a>

Mr. Mark Boyer, Business Administrator <a href="mboyer@wyoarea.org">mboyer@wyoarea.org</a>

Mr. Mike Cafoncelli, Director of Facilities mcafoncelli@wyoarea.org

Mrs. Dariely Marrero, Director of Food Services <a href="mailto:dmarrero@wyoarea.org">dmarrero@wyoarea.org</a>

Mrs. Jennifer Mangold, Supervisor of Intervention and Assessments <a href="mangold@wyoarea.org">mangold@wyoarea.org</a>

#### Resource Links

## **District Communications and Updates**

https://www.wyoarea.org/departments/health\_services/coronavirus

## At-Home Learning

http://wasd.ss18.sharpschool.com/departments/curriculum\_and\_instruction/at\_home\_learning \_resources

### Information on Schoology LMS Status

http://wasd.ss18.sharpschool.com/departments/information\_technology/schoology\_status

# Information on System Status

http://wasd.ss18.sharpschool.com/departments/information\_technology/systems\_status

Berks Career and Technology Center (BCTC)

https://www.berkscareer.com/domain/1214